

# Scagglethorpe Parish Council

## Minutes of the Annual Parish Council Meeting held on Tuesday 17<sup>th</sup> May 2022 at 7.45pm in the village hall

### **1. Election of Chairman**

Mr Paul Douthwaite was re-elected as Chairman for the coming year.

### **2. Apologies for absence/Councillors present**

Present: Councillors Paul Douthwaite(PD), Sheila Cook(SC), John Smyth(JS), Nancy Wilson(NW), Maureen Danby-Smith (MDS),Pauline Carruthers(PaC). Also present David Sonley(DS), Clerk. Apologies for absence from Councillor Janet Bates which were accepted by the meeting.

### **3. Minutes of the last meeting**

The minutes of the February 2022 meeting were accepted as a true record and were signed by the chairman.

### **4. Matters arising from the minutes**

3. Village map display Board. No further progress has been made. This must be picked up again at our next meeting.

3. Bus stop parking. Cars were being parked across the drop kerbs which made it impossible for users of mobility scooters to reach the bus stop using the pavements. One option might be to have the drop kerbs marked with white lines on the road. SC will contact NYCC about this and we should discuss the matter more fully at our next meeting.

3. VAS display pole location. DS had written to NYCC regarding another pole which would cost £600 + VAT. to purchase and install. It would be positioned on the grass verge in the vicinity of The White House and It was RESOLVED that he should arrange the purchase and installation.

6.Malton and Norton Partnership. The topic will appear on the agenda for the next Parish Council meeting.

9. 20s Plenty Campaign. DS has purchased 10 dustbin stickers and will give them to Councillors living on Main Street and will obtain more. We should include a discussion on this campaign at our next meeting.

10. Traffic control initiative with Settrington. We have agreed with Settrington that we will carry out a traffic survey to monitor the approach direction of incoming quarry lorries as they turn into Scagglethorpe from the A64. Also, the exit direction of lorries as they leave Scagglethorpe onto the A64. The first survey will take place next Tuesday 24<sup>th</sup> May. DS will create a monitoring form and control the rota.

# Scagglethorpe Parish Council

## **5. Finances and review of accounting statements for the year 2021-2022**

5.1 The latest bank reconciliation statement was circulated to Councillor and the accounts offered for inspection. There were no questions on the accounts. The meeting felt that as we have a healthy bank balance, we should consider funding the improvement to the ramp at the playing field entrance. Also we should consider purchasing two extra bench seats – one for the old A64 near Primrose Corner where the public footpath meets the old A64, and the other for the Southfields/Main Street junction. Councillors will obtain prices from suppliers. Both items will be discussed at the next council meeting.

5.2 The Clerk's timesheet for the last financial year was inspected by councillors. This was approved and payment can now be made to the Clerk.

5.4 To certify Scagglethorpe Parish Council as exempt from external audit.  
RESOLVED that this Parish Council is exempt from external audit for the year 2019/20 as its annual turn-over does not exceed £25,000.

5.5 To approve Section 1 of the AGAR report - Annual Governance Statement  
RESOLVED that this Parish Council approves Section 1 Annual Governance Statement for the Annual Governance and Accountability Return 2021/22

5.6 To approve Section 2 of the AGAR report– Accounting Statements  
RESOLVED that this Parish Council approves Section 2 - Accounting Statements for the Annual Governance and Accountability Return 2021/22

5.7 To approve the publication of documents required by Accounts and Audit Regulations 2015

RESOLVED that this Parish Council will publish the following documents on a public website:

Certificate of Exemption,

Annual Internal Audit Report 2020/21,

Section 1 – Annual Governance Statement 2020/21

Section 2 – Accounting Statements 2020/21,

Analysis of variances

Bank Reconciliation to 31 March 2021

Notice of the period for the exercise of public rights and other information

## **6. Correspondence/Clerk's report**

6.1 Emails from other organisations. The clerk is filtering out most of the emails to the Parish Council and forwarded only the ones most likely to be of interest. Some of these are newsletters, and it would be more efficient if Councillors could subscribe to the ones they are interested in so that they could receive them direct for themselves. He would forward a few links to the web sites so that councillors could decide which they wanted.

6.2 The clerk will re-establish dialog with the land agent regarding the permissive footpath.

# Scagglethorpe Parish Council

## 7. Queens Platinum Jubilee

Councillors approved spending budgets for the activities to be held for the Jubilee Celebrations 2<sup>nd</sup> - 5<sup>th</sup> June as follows:

- Purchase of commemorative mugs for village children - £270
- Photo Exhibition - £60
- Fun on the Green expenses - £100
- Sundries £50

## 8. Open Meeting

8.1 In response to concerns raised at the open meeting, the Parish Council must clarify with NYCC how the grant money would be handled.

8.2 The Clerk will restart discussions with the land agent to attempt to instigate a permissive footpath round the field opposite Primrose Corner.

8.3 In response to concerns about the Monkey Puzzle Tree in Charleton Place, the PC needs to determine the extent of the powers that BT have to remove the tree before taking the matter further.

## 9. Jubilee Trees

The meeting agreed that it would be appropriate that the jubilee trees in the village have plaques explaining what they were. PD and SC will liaise to choose and source these items and it was RESOLVED that they could spend a maximum budget of £250.

## 10 Date of Next Meeting

Tuesday 9<sup>th</sup> August at 7.00pm in the village hall.

D. R. Sonley, Parish Clerk  
email: [scagglethorpepc@hotmail.com](mailto:scagglethorpepc@hotmail.com)  
Tel: 01944 758755

Signed as a true record by the chairman of the August 2022 meeting

..... Date.....